

Appendix B

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JUL 16 '99 01:20PM VHDA MULTI-FAMILY

Commonwealth of Virginia Database Index Reporting Form

1. Public Body Name & Numeric Code: Virginia Housing Development Authority (1002)		4. Point of Contact: Judson McKellar	
2. Database Title: Asset Tracking Database		5. Phone Number: (804)343-5540	
3. Database Acronym: ASSETTRAK		6. Signature & Date: <i>Judson McKellar</i> 7/15/99	
7. Database Description and Contents: (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)			
<p>The purpose of the Asset Tracking Database is to store computer hardware and software data for tracking, accounting, and management purposes.</p> <p>The Asset Tracking system is a Sybase 11.5.1 database on an IBM AIX platform.</p> <p>Information from the database may be made available, except where exempted or otherwise restricted by statute.</p> <p>** IN PRODUCTION AFTER JULY 1, 1998</p> <p>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</p>			
8. Date of Last Update: July 1, 1999		9. Frequency of Update: <input checked="" type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other:	
10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any, of each format.)			
a. Format		b. Cost	
Ad Hoc Queries (on paper or diskette)		\$55 per staff hour, minimum 1 hour charged	

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).
5/30/97